

Todd J. Danos

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Profile

Experienced and dedicated networking and information technology leader with proven ability to multitask effectively while maintaining the highest quality service. Able to work efficiently in a team environment and on independent projects. Committed to providing top-notch technical support with a strong desire to continually learn new skills and improve on current skillset.

Technical Skills

- MS Office 365 Administration
- MS Windows 7
- MS Office Suite
- ASP
- MS Office 365
- MS IIS 7.0
- VB/VB Script
- C/C++
- MS Web Server 2008
- MS WINS
- HTML
- Networking

Work Experience

IT Manager, Concord, MA

MJ BRADLEY & ASSOCIATES, Concord, MA

2003-2015

- Managed small staff on day to day IT operations and provided supervision and oversight to various colleagues during offsite emissions testing with regards to equipment operations and resulting data analysis.
- Researched and presented cost effective analysis of in-house applications/servers versus cloud SaaS solutions; managed budget for expected annual IT spending and special projects.
- Provided real time solutions and diagnosis of unexpected IT problems - troubleshoot hardware, software and networking issues to keep operations running smoothly.
- Maintained all computer and networking equipment along with recommending software and hardware purchases - in addition to keeping up with technology, helped prevent system failures and minimized downtime.
- Migrated and administered employee accounts to Microsoft Office 365 - reduced overall licensing costs for multiplatform users and the risks inherent to antiquated in-house email hardware.
- Connected multiple offices via a Firewall/VPN hardware solution, including file and print server set up and maintenance - ensured seamless communications and real time access to all users.
- Provided day to day technical support and staff training on as needed basis for multiple office locations.
- Authored and designed internal manuals for IT procedures and disaster recovery instructions and scenarios.
- Built and maintained strong working relationships with a wide range of vendors and outside consultants to help relegate tasks.
- Led and participated in regular team and firm-wide meetings to keep all staff up to speed with the latest IT developments and best practices.
- Created an MS Access database for emissions inventory for various New York City ports - this allowed PANYNJ users to analyze PM (Particulate Matter) and NOx (Oxides of Nitrogen) emissions from marine vessels operating in the Port of NY/NJ.
- Developed and sustained web and Windows applications utilizing ASP, VBScript, MS Access and Visual Basic - included updating and modifying the company's Timecard website, and creating multiple tables for emissions benchmarking reports. To examine the report go here: https://www.mjbradley.net/_benchmarking/benchmarking_table1_2012.asp.

Contract Web Applications/IT Engineer

VEHINET, LLC, Manchester, NH

2002-2003

- Developed web applications for data management using ASP with VB Script and MS Access.
- Enhanced and maintained a Visual Basic application for emissions trading utilizing MS Access.
- Maintained web and email servers running Microsoft Windows 2000 Server and MDAemon email server software.
- Worked with clients on maintaining, upgrading and recommending purchases for their IT infrastructure needs

Senior Software Engineer

Ellacoya Networks, Merrimack, NH

2000-2001

- Incorporated Simple Network Time Protocol to current switch/router standalone and chassis products.
- Added SNMP traps and MIB-II statistics for the distributed architecture in a chassis switch/router firmware.
- Debugged, maintained, and installed the firmware for the switch/router products.

Software Engineer II and III

Enterasys Networks, Nashua, NH

1996-2000**Software Engineer I**

Cabletron Systems, Inc., Merrimack, NH

1993-1996**Education****B.S. Computer Engineering Technology**

Wentworth Institute of Technology, Boston, Massachusetts

A.S. Computer Engineering Technology

New Hampshire Technical Institute, Concord, New Hampshire